



## Child Safeguarding Statement and Risk Assessment

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| <b>For:</b> | <b>Dunderrow N.S.</b>                        |
| <b>At:</b>  | <b>Dunderrow, Kinsale, Co. Cork P17 K504</b> |

**This school is a:** ☒ primary ☐ post-primary ☐ special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the Board of Management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The Board of Management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

### Name of the Designated Liaison Person (DLP):

Triona Hannon

### Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Helen O' Callaghan

*In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP*

### Name of Relevant Person

Triona Hannon

*(In schools this person is the DLP)*

### Relevant Person can be contacted on:

021-4774041

info@dunderrowns.ie

*Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.*

### Name of Chairperson of the Board of Management:

Úna Feeney

*In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management assumes the role of DLP.*

### **> Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children**

~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

### **> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm**

~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.

~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.

~ The school encourages board of management members to avail of any relevant training and complete child protection training.

~ The board of management ensures that records of all staff and board member child protection training are maintained.

### **> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla**

~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

### **> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons**

~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

### **> Procedure for Appointing a Relevant Person (In schools this person is the DLP)**

~ There is a procedure in place for appointing a relevant person.

## Child Safeguarding Risk Assessment 2026

|    | List of School Activities                                                                                 | Risks Identified Against Each School Activity                                                                                                                                                                                                                                                                                                                                                                                            | Procedures/Measures in place to Mitigate Risk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| 1. | Daily arrival and dismissal of pupils                                                                     | <p>Risk of harm not being reported properly and promptly by members of school personnel.</p> <p>Risk of harm to inadequate code of behaviour</p> <p>Risk of harm caused by a member of a school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.</p>                                                                                                                    | <p>Code of behaviour policy, Arrival and dismissal policy, supervision policy, visitors policy, Bi Cinealta policy- in place</p> <p>Children are supervised from 8.50am-9am each morning</p> <p>Parents/guardians are responsible for the safe collection of their child/children at 1.40 (infants) and 2.40pm (all other classes)</p> <p>2 supervision teachers remain at the school gate until all children have departed.</p>                                                                                                                                                                                                                                                              |
| 2. | Recreation breaks for pupils/ Sensory breaks                                                              | <p>Risk of harm due to bullying</p> <p>Risk of harm due to Inadequate Code of Behaviour</p> <p>Risk of harm due to children with SEN who have particular vulnerabilities incl medical vulnerabilities</p> <p>Risk of harm not being recognised or reported properly and promptly by school personnel.</p> <p>Risk of harm due to inadequate supervision</p>                                                                              | <p>All school personnel are provided with a copy of the schools Child Safeguarding Statement and Risk Assessment.</p> <p>School authorities have a Code of Behaviour and an anti bullying policy in place in accordance with the Dept Bí Cinealta procedures to prevent and address bullying in school and as outlined in Circular 55/2024</p> <p>The School has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets/ changing rooms etc.</p> <p>The School has a SEN policy in place and Intimate Care policy in place in respect of pupils who require such care.</p> |
| 3. | Classroom teaching                                                                                        | <p>Risk of harm not being reported properly and promptly by members of school personnel.</p> <p>Risk of harm due to Inadequate Code of Behaviour</p> <p>Risk of harm where members of school personnel have not received appropriate training</p> <p>Risk of harm due to children inappropriately accessing/ using computers, social media, phones and other devices while at school.</p> <p>Risk of harm due to bullying of a child</p> | <p>The school adheres to the relevant Dept of Education and Youth circulars in respect of recruitment.</p> <p>The School complies with the agreed Disciplinary Procedures for teaching and non teaching staff.</p> <p>School authorities have a Code of Behaviour and an anti bullying policy in place in accordance with the Dept Bí Cinealta procedures to prevent and address bullying in school and as outlined in Circular 55/2024</p>                                                                                                                                                                                                                                                   |
| 4. | One-to-one teaching/one to one Learning support/One-to-one counselling or psychological support situation | <p>Risk of harm not being reported properly and promptly by members of school personnel.</p> <p>Risk of harm to inadequate code of behaviour</p> <p>Risk of harm in one to one teaching, counselling, coaching situations</p> <p>Risk of harm due to children with SEN who have particular vulnerabilities in the areas of intimate care.</p>                                                                                            | <p>The school adheres to the relevant Dept of Education and Youth circulars in respect of recruitment.</p> <p>The School complies with the agreed Disciplinary Procedures for teaching and non teaching staff.</p> <p>School authorities have a Code of Behaviour and an anti bullying policy in place in accordance with the Dept Bí Cinealta procedures to prevent</p>                                                                                                                                                                                                                                                                                                                      |

|  | List of School Activities | Risks Identified Against Each School Activity                                                                                                                  | Procedures/Measures in place to Mitigate Risk          |
|--|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
|  |                           | <p>Risk of harm due to inadequate supervision of children while attending out-of-school activities</p> <p>Risk of harm due to inadequate code of behaviour</p> | The school has in place a code of behaviour for pupils |

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| 11. | Use of toilet/changing areas in schools | <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. school trip, swimming lessons</p> <p>Risk of harm due to bullying of a child</p> <p>Risk of harm due to inadequate supervision of children while attending out-of-school activities</p> <p>Risk of harm due to inappropriate relationship/communications between a child and another child or adult</p> <p>Risk of harm to child while a child is receiving intimate care</p> | <p>The school implements in full the Stay Safe Programme</p> <p>The school implements in full the Social, Personal, and Health Education (SPHE) curriculum</p> <p>School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024</p> <p>The school adheres to the requirements of the Garda vetting legislation</p> <p>The school has an intimate care policy/plan in respect of students who require such care</p>                                                   |
| 12. | Annual Sports Day                       | <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inappropriate relationship/communications between a child and another child or adult</p> <p>Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities</p> <p>Risk of harm due to inadequate code of behaviour</p>                                                                                                                                                                                   | <p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The school has a health and safety policy</p> <p>The school has a code of conduct for school personnel (teaching and non-teaching staff)</p> <p>The school has in place a policy and procedures for the administration of medication to pupils</p> <p>The school has in place a policy and procedures for the administration of First Aid</p> <p>The school has in place a code of behaviour for pupils</p> |
| 13. | Fundraising events involving pupils     | <p>Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities</p> <p>Risk of harm due to inadequate code of behaviour</p> <p>Risk of child being harmed in the school by another child</p>                                                                                                                                                                                                                                                                                                          | <p>The school has a health and safety policy</p> <p>The school has in place a policy and procedures for the administration of First Aid</p> <p>The school has in place a code of behaviour for pupils</p>                                                                                                                                                                                                                                                                                                                                                                                                                           |

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| 18. | Management of provision of food and drink | Risk of harm not being recognised by school personnel due to lack of shared information on children with allergies.                                                                                                                                                                             | The school has in place a procedure and policy to share important health/ allergy information, whilst maintaining appropriate GDPR guidelines.                                                   |
| 19. | Administration of medicine                | <p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities</p> <p>Risk of harm where members of school personnel have not received appropriate training</p> | <p>The school has in place a policy and procedure for the administration of medication to pupils.</p> <p>The school has in place a policy and procedures for the administration of First Aid</p> |

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| 20. | Administration of First Aid                             | <p>Risk of harm where members of school personnel have not received appropriate training</p> <p>Risk of child being harmed in the school by a member of school personnel</p>                                                                                                                                                                                                                                                                                      | <p>The school has in place a policy and procedures for the administration of First Aid</p> <p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p>                                                                                                                                                                                                                                                                                                   |
| 21. | Curricular provision in respect of SPHE, RSE, Stay Safe | <p>Risk of child being harmed in the school by a volunteer or visitor to the school</p> <p>Risk of harm due to inappropriate relationship/communications between a child and another child or adult</p> <p>Risk of harm where members of school personnel have not received appropriate training</p>                                                                                                                                                              | <p>The school implements in full the Stay Safe Programme</p> <p>The school implements in full the Social, Personal, and Health Education (SPHE) curriculum</p> <p>The school adheres to the requirements of the Garda vetting legislation</p> <p>The school maintains records of all personnel and board member training</p> <p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p>                                                                                                                                                      |
| 22. | Prevention and dealing with bullying amongst pupils     | <p>Risk of harm due to bullying of a child</p> <p>Risk of harm not being recognised by school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out-of-school activities</p> <p>Risk of harm due to children inappropriately accessing/using</p> | <p>School authorities have a code of behaviour and an anti-bullying policy in place in accordance with the department's 'Bí Cineálta' procedures to prevent and address bullying in schools and as outlined in Circular 55/2024</p> <p>The school undertakes anti-racism awareness initiatives</p> <p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The school has in place a policy and clear procedures in respect of school outings</p> |

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|     |                                                                                                                                                                                                                                                                                                                                                                | <p>activities, e.g. school trip, swimming lessons</p> <p>Risk of harm due to inappropriate use of online remote teaching and learning communication platform, such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out-of-school activities</p> <p>Risk of harm due to inappropriate relationship/communications between a child and another child or adult</p>                                                                                                                                                                                                                                                               | <p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>The school has in place a policy and procedures for the use of external sports coaches</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 25. | Use of external personnel to support sports and other extra-curricular activities                                                                                                                                                                                                                                                                              | <p>Risk of child being harmed in the school by a volunteer or visitor to the school</p> <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out-of-school activities, e.g. school trip, swimming lessons</p> <p>Risk of harm due to inappropriate use of online remote teaching and learning communication platform, such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out-of-school activities</p> <p>Risk of harm due to inappropriate relationship/communications between a child and another child or adult</p> | <p>The school has in place a policy and clear procedures in respect of school outings</p> <p>The school adheres to the requirements of the Garda vetting legislation</p> <p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>The school has in place a policy and procedures for the use of external sports coaches</p>                                                                                                                                                                                                                                                                                                                                                               |
| 26. | <p>Care of pupils with specific vulnerabilities/needs such as:</p> <p>Pupils from ethnic minorities/migrants</p> <p>Members of the Traveller community</p> <p>Lesbian, gay, bisexual or transgender (LGBT) children</p> <p>Pupils perceived to be LGBT</p> <p>Pupils of minority religious faiths</p> <p>Children in care</p> <p>Children on Tusla's Child</p> | <p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by members of school personnel</p> <p>Risk of harm due to bullying of a child</p> <p>Risk of harm due to racism</p> <p>Risks where children are living away from home or attending boarding facilities</p> <p>Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities</p>                                                                                                                                                                                                                                                                                                                                                                                            | <p>All school personnel are provided with a copy of the school's Child Safeguarding Statement and Risk Assessment</p> <p>The Child Protection Procedures for Schools 2025 are made available to all school personnel</p> <p>School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025</p> <p>School authorities have a code of behaviour and an anti-bullying policy in place in</p> |

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|     |                                                            | <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inappropriate relationship/ communications between a child and another child or adult</p> <p>Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities</p> <p>Risk of harm to child while a child is receiving intimate care</p> <p>Risk of harm due to inadequate code of behaviour</p> <p>Risk of harm in one-to-one teaching, counselling, coaching situations</p> <p>Risk of harm caused by a member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device, or other manner</p> <p>Risk of harm caused by a member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner</p> | <p>The school has in place policy and clear procedures for one-to-one teaching activities</p> <p>The school has in place a policy and procedures for one-to-one counselling</p> <p>The school has in place a policy and procedures in respect of student teacher placements</p> <p>The school has in place a policy and procedures in respect of pupils undertaking work experience in the school</p>                                                                                                                                                                                                                                                                          |
| 29. | External Tutors/Guest Speakers                             | <p>Risk of child being harmed in the school by a volunteer or visitor to the school</p> <p>Risk of harm due to bullying of a child</p> <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities</p> <p>Risk of harm caused by a member of school personnel accessing/ circulating inappropriate material via social media, texting, digital device or other manner</p>                                                                                                                                                                                                                                                                                                                                                                | <p>Visitors to the school have a lanyard for identification</p> <p>Visitors are not left alone with children; children are in groups</p> <p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>The school has in place a policy and procedures for the use of external sports coaches</p> <p>The school has in place a policy and procedures for one-to-one counselling</p> <p>The school has in place a policy and procedures in respect of student teacher placements</p> <p>The school has in place a policy and procedures in respect of pupils undertaking work experience in the school</p> |
| 30. | Volunteers/Parents in school activities                    | <p>Risk of child being harmed in the school by a volunteer or visitor to the school</p> <p>Risk of harm due to bullying of a child</p> <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm to children with special educational needs who have particular vulnerabilities, including medical vulnerabilities</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <p>Visitors to the school have a lanyard for identification</p> <p>Visitors are not left unsupervised with children; children are in groups</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 31. | Visitors/contractors present in school during school hours | <p>Risk of child being harmed in the school by a volunteer or visitor to the school</p> <p>Risk of harm due to bullying of a child</p> <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate supervision of children in school</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p>Not left unsupervised with children; children are in groups</p> <p>Visitors to the school have a lanyard for identification</p> <p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p>                                                                                                                                                                                                                                                                                                                                                                                                             |

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|     |                                                                                                                          | <p>Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Risk of harm due to inadequate code of behaviour</p> <p>Risk of harm caused by a member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device, or other manner</p> <p>Risk of harm caused by a member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner</p> | <p>and tablet devices in the school by pupils as per Circular 38/2018 and the national guidelines</p>                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 35. | Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc. | <p>Risk of harm due to inadequate supervision of supervision of children in school.</p> <p>Risk of harm caused by a member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.</p>                                                                                                                                                                                                                                                                                 | <p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The school encourages personnel to avail of relevant training.</p> <p>The school has in place a code of behaviour for pupils</p> <p>The school has in place a policy governing the use of smartphones and tablet devices in the school by pupils as per Circular 38/2018 and the national guidelines</p> |
| 36. | Students participating in work experience in the school                                                                  | <p>Risk of harm not being recognised by school personnel.</p> <p>Risk of child being harmed in the school by a member of an organisation e.g a volunteer or visitor in the school.</p> <p>Risk of harm where members of school personnel have not received appropriate training.</p>                                                                                                                                                                                                                                                       | <p>The school adheres to the requirements of the Garda vetting legislation</p> <p>The school has in place a policy and procedures in respect of pupils undertaking work experience in the school</p>                                                                                                                                                                                                                                                                                                                             |
| 37. | Student teachers undertaking training placement in school                                                                | <p>Risk of harm not being recognised by school personnel.</p> <p>Risk of harm not being reported properly and promptly by members of school personnel.</p> <p>Risk of child being harmed in the school by a member of a volunteer or visitor in the school.</p> <p>Risk of harm where members of school personnel have not received appropriate training.</p>                                                                                                                                                                              | <p>The school encourages personnel to avail of relevant training</p> <p>The school has in place a policy and procedures in respect of student teacher placements</p>                                                                                                                                                                                                                                                                                                                                                             |
| 38. | Use of video/photography/other media to record school events                                                             | <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while a child is participating in out of school activities, e.g. school trip, swimming lessons.</p> <p>Risk of harm caused by a member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.</p>                                                                                                                                            | <p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The school has in place a policy and clear procedures in respect of school outings</p>                                                                                                                                                                                                                   |

- > Identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school's activities.
- > Identify and assess the adequacy of the various procedures already in place to manage those risks of harm.
- > Identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

## Online Safety

The *Addendum to Children First: National Guidance for the Protection and Welfare of Children 2017* published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement and Risk Assessment.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning

Risk in the context of this Child Safeguarding Statement and Risk Assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in the Children First Act 2015: 'harm' means, in relation to a child— (a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise.

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.