



**Dunderrow National School**

Dunderrow , Kinsale, Co.Cork

Roll No: 169400

Tel: 021 4774041

e-mail: [info@dunderrowns.ie](mailto:info@dunderrowns.ie)

Web: [www.dunderrowns.ie](http://www.dunderrowns.ie)



Principal : Triona Hannon

Deputy Principal: Helen O'Callaghan

# Registration Form

# Dunderrow N.S.

*(Please complete **all** sections of this form)*

*The Department of Education & Skills has developed an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database will allow the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make transfer from primary to post primary level and for statistical reporting. The database will hold data on all primary school pupils. The database will also contain, on an optional basis, information on the pupil's religion and their ethnic or cultural background. The initial data required for POD is marked with an asterisks and will only be uploaded to POD if your child is enrolled. The optional POD data is marked with two asterisks\*\*. Further details in relation to POD on [www.education.ie](http://www.education.ie) . All other data we need for the efficient running of the school and in order to assist with your child's transition to primary school*

**\*Pupil Forename:** \_\_\_\_\_ **Pupil Surname** \_\_\_\_\_

**\*Address:** \_\_\_\_\_

\_\_\_\_\_ **\* Eir Code** \_\_\_\_\_

**Any Other Parental Address (if applicable):** \_\_\_\_\_

**\*Child's PPS No:** \_\_\_\_\_

**\*Date of Birth:** \_\_\_\_\_

**\* Pupils Gender** Male  Female

**\*Mother's Name:** \_\_\_\_\_

**\*Mother's Phone No:** Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

\*Father's Name: \_\_\_\_\_

\*Father's Phone No: Mobile: \_\_\_\_\_ Work: \_\_\_\_\_

Email: \_\_\_\_\_

\*Family Doctor: \_\_\_\_\_

\_\_\_\_\_

\*Previous School(s)/Pre-School: \_\_\_\_\_

\_\_\_\_\_

**\*\*Special category data**

**To which ethnic or cultural background group does your child belong (please tick one)?**

(Categories based on the Census of Population)

White Irish  Irish Traveller  Roma  Any other White Background

Black or Black Irish - African  Black or Black Irish - Any other Black Background

Asian or Asian Irish – Chinese  Asian or Asian Irish - Any other Asian background

Other (inc. mixed background)

No consent

**What is your child's religion?**

Roman Catholic  No Consent  No Religion

Muslim (Islamic)  Church of Ireland (Anglican)  Orthodox (Greek, Coptic, Russian)

Christian Religion (not further defined)  Apostolic or Pentecostal

Other Religions

Hindu  Presbyterian  Atheist

Baptist  Buddhist  Protestant

Jehovah's Witness  Methodist, Wesleyan  Lutheran

Agnostic  Evangelical  Jewish

**\*\*Personal category data**

**Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?**

Yes  No  No Consent

*I consent for the special category data in the two questions and the personal category data question to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.*

Signed: \_\_\_\_\_

Parent/Guardian

Date: \_\_\_\_\_

- To help newly enrolled children and their parents to get to know other children/parents in the Junior Infant class a class list of “name only” is given to each family in September. Do you give permission for your child’s name to be on this Junior Infant Class List \_\_\_\_\_
- As part of Dunderrow National School’s education programme, we offer pupils supervised access to the Internet. This allows students access to a large array of educational resources that we believe can greatly enhance students’ learning experience. However, access to and use of the Internet requires responsibility on the part of the user and the school. These responsibilities are outlined in the school’s Acceptable Use Policy.

Do you give permission for your child to access information on the Internet, in class situations, under the teachers supervision? \_\_\_\_\_

#### RSE & Sexuality Stay Safe Programmes

Do you give permission for your child to take part in the Stay Safe, Walk Tall and the RSE programmes and any other age appropriate SPHE (Social Personal Health Education) Programmes \_\_\_\_\_

*RSE – Relationships & Sexuality Stay Safe and Walk Tall are programmes which relate to the Social, Personal and Health Education taught in this school. These policies have been drawn up in consultation with parents, Board of Management and other interested parties in the community.*

#### Information to State Departments

At times the need arises where information pertaining to your child may need to be forwarded to

- Department of Education and Skills (e.g. forwarding of standardized test results)
- Department of Health & Children, HSE e.g. class list for school dentist, school doctor etc.
- Sending and receiving 1<sup>st</sup> & 2<sup>nd</sup> level schools (general information pertaining to your child’s smooth transition when necessary to another primary school or to second level schools)
- Transfers abroad, receiving 1<sup>st</sup> & 2<sup>nd</sup> level schools
- Forwarding information to NEPS (National Educational Psychological Services), when appropriate

Do you give permission for the school to disclose any general information to the above (Yes/No) \_\_\_\_\_ where specific reports, application for resources etc are required further parental consent will always be sought

General Information

People other than parent/guardian designated to collect your child?

Name & Contact Number: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*If your child needs to be collected during the school day it is always necessary to inform the school office prior to the child leaving the school and send note on the School APP or to the class teacher.*

**ANY OTHER USEFUL INFORMATION**

For instance, list any problems the child may have in relation to health (allergies, epilepsy, asthma, sight, hearing, speech, fainting, etc.) If your child has a specific medical problem, the school needs to be notified in writing outlining a detailed account of the condition and the preventative measures that need to be taken. Under no circumstances can the school administer any medication without the correct procedures being put in place by the Board of Management.

The school should be made aware of any Court Order which affects the child's welfare and also the name of any person into whose custody the child should **NOT** be given.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you attached (a) Full Birth Certificate \_\_\_\_\_  
(b) Baptismal Certificate (if Applicable) \_\_\_\_\_



Please visit our website [www.dunderrowns.ie](http://www.dunderrowns.ie) under parents click policies. Please read the below school policies and sign below. If you have no access to the internet there are hard copies available from the school office.

I have read the following policies:

- Acceptable Usage Policy
- Code of Behaviour
- Child Safeguarding Statement
- Dress Code Policy
- Data Protection
- Enrolment/Admission
- Homework
- Healthy Eating Policy

For Dunderrow National School and I agree with its contents.

Parent's Signature \_\_\_\_\_

Child's Signature: \_\_\_\_\_  
(Not Applicable for Infant Classes)

Date: \_\_\_\_\_

Please sign with your child and return to the school.



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## Internet Parent Permission Form

Please review the School Internet Acceptable Use Policy on our website – [www.dunderrowns.ie](http://www.dunderrowns.ie) sign and return this permission form to the school office.

**Name of Pupil:** \_\_\_\_\_

**Class:** \_\_\_\_\_

### **Pupil**

I agree to follow the school's Acceptable Use Policy on the use of the Internet. I will use the Internet in a responsible way and obey all the rules explained to me by the school.

**Pupil's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**(Not Applicable for Infant Classes)**

### **Parent/Guardian**

As the parent or legal guardian of the above pupil, I have read the Acceptable Use Policy and grant permission for my son or daughter or the child in my care to access the Internet. I understand that Internet access is intended for educational purposes. I also understand that the school cannot be held responsible if pupils access unsuitable websites, but that every reasonable precaution has been taken by the school to provide for online safety.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **School Website, Social Media & School APP**

I understand that if the school deems it appropriate, my daughter/son's schoolwork may be chosen for inclusion on our school's website/App/twitter. My daughter/son's picture may also be published on the school website/App. No personal details will be given with the pupil's pictures. The pupil continues to own the copyright on any work published. Please sign to confirm that you are aware of this.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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Dear Parents/Guardians,

**Re: Accident /Emergency during the school year**

During the course of the school year, it may be necessary in the case of an emergency, to transport a child to hospital, doctor etc. either by ambulance or car.

With younger children it may be necessary to have clothing changed (in the presence of 2 adults) in case of illness or accident.

We are asking you to sign consent forms 1 & 2 for permission for the above and return with Registration Form.

Should any parent/guardian have any questions about this, or any other matter, please feel free to contact me.

Yours sincerely

Triona Hannon, Principal

**\*A record of consent given/not given will be held by the school for the duration of the child's enrolment**

***Accident/Emergency Consent Form 1***

**I** ..... **consent to allow my child**

(Parent / Guardian – full name please)

.....  
(Childs name)

**to be taken to hospital/doctor/home/school etc. in the event of an emergency during the school year**

**Signed** .....

**\*A record of consent given/not given will be held by the school for the duration of the child's enrolment**

***Accident/Emergency Consent Form 2***

**I** ..... **consent to allow my child**

(Parent / Guardian – full name please)

.....  
(Childs name)

**to have clothing changed(in the presence of 2 adults) in the event of an accident or illness during the school year**

**Signed** .....

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Dear Parents/Guardians,

**Re: Activities during the school year**

During the course of the school year, all classes undertake a variety of different activities outside the school premises. These include, for example, activities after school, football matches, basketball, athletics, swimming, school tours, history/educational tours (e.g. Field trips, Local parks, seashore, library visits, visits to Kinsale Town etc.) and any other activities that arise. When we take the children on these outings, we increase the level of supervision to meet the needs of the particular activity.

We are asking you to sign a consent form for all the different activities which arise during the school year.

Should any parent/guardian have any questions about this, or any other matter, please feel free to contact me.

If you do not wish your child to take part in any particular activity, please send in a letter with your child to his/her teacher stating so. This can then be filed along with the consent form.

Please fill in the Consent Form below and return with Registration Form.

Yours sincerely

Triona Hannon, Principal

**\*A record of consent given/not given will be held by the school for the duration of the child's enrolment**

**Activities Consent Form**

**I** ..... **consent to allow my child**  
(Parent / Guardian – full name please)

.....  
(Childs name)

**to take part in all of the activities / tours / sport that will arise throughout the school year.**

**Signed** .....

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Dear Parents/Guardians,

**Re: Photos during the school year**

During the course of the school year, photographs/videos will be taken of many school activities and events. These photos may be published on our website, social media and on the school app.

We are asking you to sign a consent form for permission to take photographs and publish them on the app, social media and website during the school year.

Should any parent/guardian have any questions about this, or any other matter, please feel free to contact me.

If you do not wish to have photos of your child taken or published on the app or website, please send in a letter with your child to his/her teacher stating so. This can then be filed along with the consent form.

Please fill in the Consent Form below and return with Registration Form.

Yours sincerely

Triona Hannon, Principal

**\*A record of consent given/not given will be held by the school for the duration of the child's enrolment**

***Photos Consent Form***

**I .....** consent to allow my child  
(Parent / Guardian – full name please)

.....  
(Childs name)

**to have photos taken and published as described above during the school year**

**Signed .....**

**\*A record of consent given/not given will be held by the school for the duration of the child's enrolment**